

Minutes of the Meeting of the Board
Of Trustees of the Acorn Public Library
Library Conference Room
April 8, 2015

1. The meeting was called to order at 7:00 p.m.

- A. Those present were Brad Duff-Hudkins, President; James J. Richmond, Secretary; Vicki Lamm, Treasurer; Kimberly Duffy, Ann Harsy, Jackie Muscarella, and Mary Walter, Trustees. Also present were Zach Musil, Interim Director and Nancy Agler, Secretary to the Board
- B. Quorum determined
- C. Visitors present: David Neuman
- D. Approval of agenda

Call to Order

Roll Call

Mary Walter made a motion and Jackie Muscarella seconded to approve agenda. All voted: Aye; Motion carried.

- E. Public comments

Mr. Neuman stopped to say “congratulations” to the Acorn Library trustees who won the vote on April 7.

2. Consent Agenda

- A. Approval of March 11, 2015, Regular Board meeting minutes
- B. Approval of March 26, 2015, Special Board meeting minutes
- C. Treasurer’s report
- D. Approval of bills
- E. General Fund Income and Disbursement report

Consent Agenda

The board discussed the C-D’s up for renewal and asked Vicki and Zach to check out interest rates at various banks.

- F. Monthly staff reports
- G. Reports on meetings attended by board and staff

Jackie Muscarella made a motion and Vicki Lamm seconded to approve the Consent Agenda.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter

Nays: None

Motion carried

3. New Business

New Business

- A. Consideration of Resolution No. 202 to adopt Disaster and Emergency Plan

Resolution No. 202

Jim Richmond made a motion and Mary Walter seconded to approve Resolution No. 202, to adopt the Disaster and Emergency Plan.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and

Mary Walter
Nays: None
Motion carried

B. Discussion and Consideration of sign bid requirements

There was discussion regarding bid requirements for aluminum (\$25,000) vs. brick (\$32,000). It was clarified that the sign would face North and South in approximate same location as present sign. Zach will put out requests for bids and have information for the May board meeting.

Vicki Lamm made a motion and Jim Richmond seconded to authorize Zach to finalize the sign specifications and publish this information. All voted: Aye; Motion carried.

C. Discussion and Consideration of a capital needs assessment plan for the Acorn Library

There was a discussion regarding the need for a capital needs assessment plan at this time.

Ann Harsy made a motion and Mary Walter seconded to move forward on getting quotes for capital needs.

Roll Call Vote:

Ayes: Ann Harsy and Mary Walter

Nays: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy and Jackie Muscarella

Motion failed

D. Ethics filing with Cook County for Trustees – A reminder for Trustees That the filing due date is May 1, 2015

E. Semi-annual Review of Executive Session Minutes

Jim Richmond recommended to the board to not release any Executive Session minutes at this time. He suggested reviewing in six months.

Jackie Muscarella made a motion and Kimberly Duffy seconded to not release any Executive Session minutes. All voted: Aye; motion carried.

F. Setting Library Director interview schedule

It was agreed to table this issue until after the Executive Session.

G. Discussion and Consideration of rescheduling June 10, 2015, regular board meeting

Jim Richmond made a motion and Kim Duffy seconded to reschedule the June 10 board meeting to June 17, 2015. All voted: Aye; motion carried.

4. Old Business

A. Update on IMET Liquidating Trust

There is nothing new to report.

5. Correspondence - None

6. Open Forum

Bids for Sign

Capital Needs Plan

Trustee Ethics Filing

Executive Session Minutes Review

Rescheduled June 10 board meeting to June 17

Old Business

IMET Trust

Correspondence

Vicki Lamm brought up the fact that National Library Week is April 12-18, 2015. The board discussed what they will do for the staff.

7. Executive Session – Personnel
Exception 5 ILCS 120/2(c) (1)

Jim Richmond made a motion and Kimberly Duffy seconded to adjourn the regular board meeting and go into an Executive Session at 8:40 p.m. All voted: Aye; Motion carried.

The Board came out of Executive Session at 9:33 p.m.

Brad Duff-Hudkins will contact the selected candidates for interviews on April 20, 21, or 23. An agenda will be posted in advance for each interview session with the Board.

8. Adjournment

Kimberly Duffy made a motion, seconded by Jackie Muscarella to adjourn the meeting.

Roll Call Vote:

Ayes: Brad Duff-Hudkins, James J. Richmond, Vicki Lamm, Kimberly Duffy, Ann Harsy, Jackie Muscarella and Mary Walter

Nays: None

Motion carried.

Meeting adjourned at 9:34 p.m.

James J. Richmond, Secretary

Dated: _____, 2015

Open Forum

Executive Session

Adjournment